

Grange-over-Sands Town Council



Victoria Hall, Council Offices, Main Street, Grange-over-Sands, Cumbria LA11 6DP
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www.grangeoversandstowncouncil.gov.uk

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 10 August 2026 at 7.00pm.

Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or the public.

Signed

A handwritten signature in blue ink, appearing to be 'C. Benbow'.

Mrs. C. Benbow, Town Clerk

AGENDA

FULL COUNCIL MONDAY 10 AUGUST 2026

1. **Apologies for Absence**
To receive and approve apologies from members.
2. **Public Participation: Public Have Your Say**
Members of the public are invited to speak.
3. **Reports**
To receive reports from Westmorland and Furness Council and the Mayor.
4. **Minutes of the Previous Meeting**
To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 13 July 2026 as a true record (*circulated*).

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning

To consider planning applications as circulated and to note submissions to planning applications considered under delegated authority. All applications received before the meeting will be considered (*circulated*).

8. Monthly Payments

Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.
- e. To identify and approve two councillors to verify the invoices and payments for the next payment period.

9. Finance and Governance

a. First Quarter Financial Report

To consider the first quarter Financial Report 1 April to 30 June 2026 (*circulated*).

b. Victoria Hall Support Group (VHSG) Quarterly Report

To note the quarterly financial report for the Victoria Hall Support Group:
The balance at the end of the previous quarter to 31 March 2026 was £9,225.43.

Income was £15,000 donation received from VHSG on 29 May 2026.

Expenditure in the quarter to 30 June 2026 was £5,642.43.

This included Chamber refurbishment and equipment requested by VHSG:

• Lighting and re-wiring Chamber	£2,536.99
• Glasses	£198.33
• Stacking chairs and trolley	£2,677.25
• Glasses and plates	£189.86
• Hinges and locks	£40.00

The balance at the end of the quarter to 31 March 2026 is £18,583.00

c. **Community Infrastructure Levy (CIL) Reserve Quarterly Report**

The balance for the quarter to 30 June 2026 in the CIL ring-fenced reserve is £101,744.

d. **Casual Vacancies**

There is a casual vacancy on the Town Council. Anyone interested in getting involved is invited to contact the Town Clerk or the Chairman for more information, or see www.grangeoversandstowncouncil.gov.uk

e. **Partnership Policy**

To note that Morecambe Bay Partnership are now hiring office space at the Hall on a regular basis and consider their request to use the Victoria Hall as the registered address for their charitable organisation.

f. **Risk Assessments – Operational**

To note the Risk Assessment Record and consider the following Risk Assessments which were reviewed as part of the annual review schedule (*circulated*):

- i) Victoria Hall – Operations
- ii) Council Offices
- iii) Recreation Ground
- iv) Allotments
- v) Public Conveniences
- vi) Cycle Racks

g. **Community Governance Review**

To note correspondence from Westmorland and Furness Council that final recommendations have been published. The recommendation for Grange is to remove the parish wards, resulting in one unwarded parish, served by nine Councillors (*circulated*).

h. **Removal of Requirements to Publish a Councillor's Home Address**

To note correspondence from Westmorland and Furness Council Democratic Services regarding the publication of home addresses of elected or co-opted members and consider actions (*circulated*).

10. Consultations

a. **Westmorland and Furness Local Plan Scoping Consultation**

To note that a meeting took place on 23 July 2026 to draft a response. Cllrs. Handley, Tych, Thomas, A. Walmsley, Berry, and the Town Clerk took part.

To approve the response to the Stakeholders and Statutory Consultees consultation which was submitted on 29 July online and sent as a full document via Cllr. Bloomer (*circulated*).

b. Cumbria Bus Reform Pilot Study

To note update from Cllr. Berry that the extension date for responses was extended and consider response (*circulated*).

11. Member Updates

To receive councillor updates on meetings and works in progress not covered in other agenda items.

- a. Cllr. Thomas - Cumbria Better Connected online meeting 16 July 2026.

12. Victoria Hall

a. Listed Building Consent

To note that Listed Building Consent 2026/0162/LBC to remove the Room 6/7 Planning Office partition wall has been granted (*circulated*).

b. Victoria Hall Working Party

To note that a meeting of the Working Party was scheduled for 8 July and to note any update from attendees.

c. Project 125 – CIL Funding Bid

To note that the Strategic Outline Case submitted to the Westmorland and Furness Council Community Infrastructure Levy (CIL) Fund has passed the first stage and the Town Council now needs to complete and return the CIL 2 form. To consider fundraising strategy.

13. Westmorland and Furness Council

a. Highways – Kents Bank Road

- i) To note that as resolved in May (C26/21) the Town Council wrote to the Unitary Council, in response and in support of Cllr. Bloomer, following his correspondence with them to request that the traffic and congestion problems on Kents Bank Road are investigated.
- ii) To note response from Westmorland and Furness Council, advising that requests are logged onto the Highways Online System and saying that this financial year is already committed (*circulated*).
- iii) To note that the matter was logged on the Highways Online System on 16 July 2026. The case reference number is EI/299807.
- iv) To note response received on 17 July 2026 (*circulated*).
- v) To note an email was received on 20 July 2026 that 'all actions relating to your enquiry have now been responded to using this email address'.

- b. **Planning Website and Statement of Community Involvement (SCI)**
To note correspondence from WAF about recent updates to their planning webpages to improve usability, accessibility and consistency (*circulated*).
- c. **WAF Council Transport Team - any bus related signage issues in your Parish?**
To consider response to correspondence requesting information from local parishes about any bus-related signage requirements that have been identified. Response deadline 4 September 2026.

14. Music in the Park Summer Band Concerts

To note any updates on the season.

15. Public Conveniences

- a. To note that the contract to clean the public conveniences expires at the end of March 2027 and to approve tendering for new contract.
- b. To note the application form to WAF Public Conveniences Capital Investment Fund (which was not granted) and to consider the quotes in Part 3 'Building Infrastructure' for essential maintenance for the public conveniences at the Prom, Ornamental Gardens and Church Hill, replacing the service door at the Prom and painting all facilities externally (*circulated*).

16. PEAT (Peninsula Environment Action Together)

- a. To note any update from Cllr. Berry.
- b. To note that PEAT and Blueworks Buses are discussing the possibility of providing an on-demand bus service in a radius of 8 miles.
- c. To consider a proposal from Cllr. Berry that the Town Council writes to Blueworks Buses to formally acknowledge support of their project to provide an on-demand bus service.

17. Have Your Say – Castles & Coasts Housing Association

- a. To note correspondence sent 23 July 2026, as resolved at the previous meeting, highlighting concerns raised by a resident (*circulated*).
- b. To note that Castles & Coasts responded that the matter would be investigated at a meeting on 28 July.
- c. To consider any response from Castles & Coasts.

18. Recreation Ground

To note that the kiosk door at the Recreation Ground hut is being replaced.

19. Training

- a. **Climate and Local Nature Recovery Strategy**
To note that the CALC Climate and Local Nature Recovery Strategy workbook update on 14 July, which Cllr. Berry was due to attend, was cancelled.

b. **Town Clerk SLCC Training**

To consider approving the Town Clerk attending a 3-hour SLCC (Society of Local Council Clerks) online staff management course '*Manpower and Succession Planning*' costing £115.50 (ex VAT).

c. **SLCC Conference**

To consider approving the Town Clerk attending the SLCC Practitioners Conference 2027 on 3 – 4 March 2027 costing £675.00 (ex VAT) and travel.

20. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 12 October 2026 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm