Grange-over-Sands Town Council

Victoria Hall, Council Offices, Main Street, Grange-over-Sands, Cumbria LA11 6DP
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Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 12 October 2026 at 7.00pm.

Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or the public.

Signed

Mrs. C. Benbow, Town Clerk

Before the meeting commences, a moment of reflection will be held in honour and memory of Bob Neathway, who died on 9 August 2026.

AGENDA

FULL COUNCIL MONDAY 12 OCTOBER 2026

1. **Apologies for Absence**
   To receive and approve apologies from members.

2. **Public Participation: Public Have Your Say**
   Members of the public are invited to speak.

3. **Reports**
   To receive reports from Westmorland and Furness Council and the Mayor.

4. **Minutes of the Previous Meeting**
   To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 10 August 2026 as a true record *(circulated).*

5. **Declaration of Interests and Dispensations**
   Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. **Public Bodies (Admission to Meetings) Act 1960**
   To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. **Planning**
   To consider planning applications as circulated and to note submissions to planning applications considered under delegated authority. All applications received before the meeting will be considered *(circulated).*

8. **Monthly Payments**
   Councillor Verification and Payment Approval
   a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and can verify their authenticity.
   b. To note that two councillors verified that the monthly bank reconciliation has taken place.
   c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
   d. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.
   e. To identify and approve two councillors to verify the invoices and payments for the next payment period.

9. **Finance and Governance**
   a. **Statutory Document Review**
      To note the updated Standing Orders and Financial Regulations which have been reviewed to be compliant with the 2023 Procurement Act *(circulated).*

   b. **Partnership Policy**
      To note that the Partnership Working Policy has been revised to include Morecambe Bay Partnership as resolved at the previous meeting *(circulated).*

c. **Risk Assessments – Finance and Governance**
To note the report for Finance and Governance Risk Assessments and approve the following Risk Assessments *(circulated):*

i) Finance
ii) Governance
iii) Website and IT
iv) Business Continuity

d. **Internal Audit Plan**
To consider and approve the Internal Audit Plan for financial year 2026-27 *(circulated).*

e. **Internal Auditor**
To appoint an Internal Auditor for the financial year 2026-27 *(circulated).*

f. **Risk Assessments – Operational**
To note the Risk Assessment Record and consider the following Risk Assessments which were reviewed as part of the annual review schedule:

i) Legionella Risk Assessment.
ii) Remembrance Risk Assessment *(circulated).*

g. **Policies Review**
To consider the Legionella Policy which has been reviewed in accordance with the Policies Review Schedule. No material changes have been made. *(circulated).*

h. **Bank Authorisation**
To consider approving Cllr. Berry as a signatory to authorise bank payments.

i. **Casual Vacancies**
There is a casual vacancy on the Town Council. Anyone interested in getting involved is invited to contact the Town Clerk or the Chairman for more information, or see www.grangeoversandstowncouncil.gov.uk

j. **2026/27 National Salary Scales**
To consider the National Association of Local Councils (NALC) announcement of staff pay agreement, from 1 April 2026 to 31 March 2027. This was negotiated by the National Joint Council for local government services and applied to staff payments as contracted *(circulated).*

k. **External Audit year ended 31 March 2026 – Annual Governance and Accountability Return (AGAR)**
To consider the external audit of the Annual Governance and Accountability Return (AGAR) and correspondence for the year ended 31 March 2026 which has been completed and published *(circulated and published on noticeboard and website).*

10. **Consultations**
To consider the Council's participation in appropriate consultations.

11. **Member Updates**
To receive councillor updates on meetings/works in progress not covered in other agenda items.

a. Cllrs. Handley and Thomas – Councillor Surgery - 15 August 2026.
b. Cllr. Handley - Cumbria Constabulary Neighbourhood Policing Guarantee - 15 September 2026.
c. Cllr. Thomas – Furness Line Community Rail Partnership - 10 September 2026.
d. Cllr. Thomas – Cumbria Better Connected – 17 September 2026.
e. Cllrs. Thomas, Berry, and Handley - National Scheme of Delegation - Changes to the Planning System – 17 September 2026.
f. Cllr. Berry – Westmorland and Furness 'Meet Miranda' (new CEO) - 6 October 2026.
g. Cllr. Berry - Morecambe Bay Fringe Festival – 8 October 2026.

12. **Victoria Hall**
a. **Victoria Hall Working Party**
To note that meetings of the Working Party took place on 2 September and 7 October 2026, to discuss fundraising for Project 125, and research solutions for heating the Hall.

On 2 September, Cllrs. Handley, A. Walmsley, J. Walmsley, Thomas and Berry, the Hall Manager, Hall Administrator and Town Clerk attended. Westmorland and Furness Councillor Tim Bloomer also took part.

b. **Architect Quote – Project 125**
To consider quote from architect to complete Planning and Listed Building applications for the works to renew the heating system, install a lift and renovate the dressing rooms *(circulated).*

c. **Side Door**
To note that a funding application to Westmorland and Furness Community Fund to replace the side door with an automatic, accessible door is underway and consider quote from architect to complete Listed Building Consent application *(circulated).*

d. **Building Plans**
To consider quotes for digital measured survey of the whole building *(circulated).*

e. **Mechanical and Electrical Services Design**
To consider quote from engineers to assess the viability, and consider options, for heating systems in the Hall *(circulated).*

f. **Community Engagement**
To note that meetings with fundraisers have taken place and consider quote for support with community engagement *(circulated).*

g. **Stage LOLER Inspection**
To note that the annual LOLER inspection and test of stage equipment costing £1,426.90 (ex VAT) has been completed and approve payment *(circulated).*

h. **Victoria Hall Wi-Fi and Sound Mixer Upgrades**
To consider quotes for upgrades to Wi-Fi and Sound Mixer Systems *(circulated).*

13. **Westmorland and Furness Council**
To note any updates.

14. **Music in the Park Summer Band Concerts**
To note that a meeting took place on 1 September 2026 with Westmorland and Furness officers to discuss the renewal of the lease for the Bandstand. Cllrs. Handley, Thomas, Tych, Berry and J. Walmsley and the Hall Manager and Town Clerk took part. The creation of a licence, instead of a lease, to allow others to use the Bandstand, was discussed.
To note any update from WAF.

15. **Recreation Ground**
    a. **Skate Ramps**
    To note that the skate ramps have been re-painted with anti-slip paint, and the metal protrusions on the shelter removed by Radii Skatepark Repairs as quoted for £2,500.

    b. **Playground Inspection Services**
    To note that from April 2027, the Annual Safety Check service provided by Westmorland and Furness Council will be withdrawn. The charge for this in May 2026 was £222 (ex VAT).
    To consider quotes for annual inspection from independent playground inspection companies *(circulated).*

16. **Remembrance Sunday**
    To note that this will take place on Sunday 8 November, with the Civic Service of Remembrance at 2pm, then wreath laying at the War Memorial. On Wednesday 11 November, a short service and minute silence will be held at the War Memorial. All are invited to both events *(circulated).*

17. **Public Domain**
    To note any updates.

18. **Peninsula Environment Action Together (PEAT)**
    To note update from Cllr. Berry:
    a. Climate Emergency UK Local Climate Academy.
    b. Climate Event in Penrith preparing for the new Mayoral Authority - 29 September.

19. **Public Conveniences**
    a. To consider tender for the Contract to Clean and Maintain the Public Conveniences in Grange-over-Sands.
    b. To appoint a working party of Councillors to consider applications and make recommendations to Full Council.

20. **Bailey Lane Level Crossing Temporary Traffic Order**
    To note correspondence received 2 October 2026 from Westmorland and Furness Council that the Department of Transport has approved a further 6 months extension of the temporary closure. This is to allow the decision to be made about the crossing after the public hearing in June. The closure shall be in effect until 6 April 2027 or until a permanent decision has been made about the crossings future, whichever is the earlier *(circulated).*

21. **Next Meeting**
    To note that the next Full Council Meeting will be held:
    Monday 9 November 2026 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm