



## Grange-over-Sands Town Council Safeguarding Policy August 2025

### Policy Statement

In the interests of child protection and the welfare and protection of adults at risk of harm, Grange-over-Sands Town Council is committed to ensuring that children and adults at risk are protected and kept safe from harm whilst they are engaged in any activity associated with the Town Council.

### Policy Objective

The Council:

- States that the welfare of children and adults at risk is paramount.
- Shares aspects of good practice for the protection of children and adults at risk.
- Shares information about concerns with agencies that need to know.
- Responds where appropriate as a local government organisation.
- Carefully follows the procedures for recruitment and selection of staff and volunteers.
- Provides effective management through supervision, support, and suitable training for relevant people.

### Implementation

1. The Council's activities and services do not require the direct supervision of children or adults at risk of harm. There are currently no areas of activity which are regulated activities under current legislation.

In the event of Council involvement in providing a regulated activity, all staff, members, and volunteers would be DBS checked and registered, as necessary.

2. As part of the recruitment process, all staff and volunteers submit two referees, who cannot be family members, which the Clerk, or a delegated member of staff, checks.
3. If the Council becomes aware, or is informed, of information from a reputable source (e.g. Police, NSPCC, Social Services etc.) that an individual is not suitable to be involved with a Council project, it has the right to stop the individual from having any further involvement in any Council projects or services.
4. This Safeguarding Policy is published on the Council's website.
5. The Town Clerk is appointed as the responsible officer for implementing the Council's Safeguarding Policy.

### **Good Practice**

Promoting good practice can reduce the possibility of potentially abusive situations and help to protect staff, councillors, and volunteers.

The following are examples of care which should be taken:

- Always be open when working or engaging with children or adults at risk – make sure other people can see you and tell them what you are doing.
- If any form of physical manual support is required, there should always be a second member of staff present or another responsible adult.
- Council staff do not get directly involved in supervising children or adults at risk except in an emergency situation. This is otherwise left to parents, guardians, or siblings or to the leaders of organisations.
- Any concerns are brought to the immediate attention of the Town Clerk.

Next review: 2030